



**COUNCIL POLICY
COMPLIANCE MONITORING FORM
~ EXECUTIVE REPORT ~**

Policy Type: Executive Limitations 3.3

Page: 1 of 2

Policy Title: Information to Council

Date: April 5, 2023

I hereby present my monitoring report on your Executive Limitations policy **Information to Council** according to the schedule established. I certify that the information contained in this report is true, and represents compliance with all aspects of the policy unless specifically stated otherwise, since the policy was adopted on February 9, 2022.

Derek O'Brien

Superintendent
April 5, 2023

I. Interpretation:

This policy focuses on the Superintendent providing information to council, which is timely, accurate, clear, relevant, and accessible. It has three sections, one addressing the importance of timely information and communication of significant media coverage. The second section states that Council must have relevant and accurate information in order to carry out their work, and this includes District policies and data. This section also states that the Chair is to be advised if the Superintendent feels the Council or members are not in compliance with the Governance Process and/or Council Staff Relations policies. The third section states that all information to the council must be clear and accessible without jargon.

II. Evidence:

Section 1

Council meeting materials, with few exceptions, are posted to the ASD-S website one week prior to the monthly public meeting. This includes annual monitoring reports of Ends and Executive Limitations policies, monthly Superintendent report, budget updates, capital improvement reports and the annual functional capacity report. If background

1

There are two components to the Council's assessment of a monitoring report:

- i. Assessment of whether the Superintendent has made a **reasonable interpretation** of the Council's policy; and
- ii. Assessment of whether the Superintendent actually has **demonstrated achievement** of a reasonable interpretation of the policy.

information is required it will be posted as well or emailed to members if it is for the private agenda.

Every attempt is made to notify DEC members of significant media coverage or if issues on social media are contentious and I feel they may result in media. This can often be challenging given the speed at which things get to the media and social media. There are times when the “heads up” may be more appropriate for the Chair and a member from a specific sub-district. DEC members are encouraged to share items they hear in the community and at PSSC meetings as sometimes things can be resolved quickly. Individual questions from DEC members come to me and I will seek input from staff that may have more specific information on the topic.

Section 2

District policy changes will be brought to the Council for discussion and at times input. There has been no need to speak to the Chair about any members not in compliance with the DEC Governance or Executive Limitations Policies.

Section 3

There are several acronyms in education and my goal is to review all materials prior to posting to ensure they are clear and do not contain jargon or acronyms. Power points on ENDS Policy reports are reviewed. I am open to feedback on ENDS monitoring. Directors and other staff will be involved in presentations, as appropriate.

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